# **Privacy Policy**

The Lewiston Council on the Arts, Inc. respects and values your privacy.

This Privacy Policy details how Lewiston Council on the Arts, Inc. and the ArtCouncil.org website (hereinafter collectively referred to as "ArtCouncil.org", "us" or "we") treats the information that is gathered about you when you use or register on the ArtCouncil.org website, <a href="www.ArtCouncil.org">www.ArtCouncil.org</a> (hereinafter referred to as the "Site"). By registering on ArtCouncil.org, you expressly consent to the collection, use, disclosure and storage of such information as set forth in this Privacy Policy.

#### **Collection of Information:**

Non Personally Identifiable Information (Cookies):

ArtCouncil.org uses cookies solely for internal recordkeeping and aggregating data about the traffic on the Site.

# Personally Identifiable Information:

When you sign up on the Site to receive email announcements, send an email to ArtCouncil.org and/or register as a member, ArtCouncil.org may require that you provide certain personally identifiable information which may include, but is not necessarily limited to:

first and last name, physical address, telephone number and email address

ArtCouncil.org may also request other personally identifiable information, which you may choose whether or not to provide which is treated in the same manner as all other personally identifiable information under this privacy policy.

We do not knowingly collect any personally identifiable information from anyone under the age of 18 on the Site. If we are informed that personally identifiable information has been collected from a person under the age of 18, we will immediately remove the personally identifiable information that may have been inadvertently collected by ArtCouncil.org.

## **Use of Personally Identifiable Information:**

ArtCouncil.org will use the personally identifiable information that it collects about you to contact you in response to consumer-initiated inquiries, to provide the services to you that you request, to alert you to changes in services or features, and to provide you with requested information regarding ArtCouncil.org or our services. We also may, from time to time, contact you about offers that we, or third parties with which we may partner, have that we believe, in our sole discretion, may interest you.

ArtCouncil.org reserves the right to release current or past user information:

- a. in the event that we believe that the site is being or has been used to commit unlawful acts,
- b. Upon receipt of a properly authorized and authenticated governmental request for information;
- c. In response to a subpoena or a court order,
- d. To comply with relevant laws;
- e. In response to an investigation of fraud or other wrongdoing regarding a specific consumer;
- f. In an effort to safeguard the person or property of a ArtCouncil.org employee or a third party; or
- g. If ArtCouncil.org is sold or acquired.

Moreover, you hereby consent to disclosure of any record or communication to any third party when ArtCouncil.org, in its sole discretion, determines the disclosure to be appropriate including, without limitation, sharing your e-mail address with other third parties for suppression purposes in compliance with the CAN-SPAM Act of 2003, as amended from time to time.

If you no longer wish to receive emails from us which you have not specifically initiated, you may opt-out of receiving these communications by following the instructions contained in the applicable e-mail. ArtCouncil.org processes all unsubscribe requests in a prompt fashion.

#### **International Users**:

By using the Site and providing ArtCouncil.org with data, you understand and agree that due to the international dimension of the Internet, ArtCouncil.org may use the data collected in the course of our relationship as set forth in

this Privacy Policy or in other communications with you, including the transmission of information outside your resident jurisdiction. In addition, you acknowledge that your personally identifiable information and other data may be stored on servers located in the United States or in other international locations. By providing us with your information, you consent to the transfer and storage of such information.

#### **Third Party Sites:**

ArtCouncil.org may direct you to third party websites. Those websites are not affiliated with ArtCouncil.org and their privacy policies may differ from ArtCouncil.org's privacy policy. ArtCouncil.org is in no way responsible for the privacy policies or treatment of information from third party websites and strongly encourages you to review the privacy policies of every website you visit to determine what information they collect and how such information is handled by that website.

# **Storage of Information:**

Although ArtCouncil.org does not release your personally identifiable information to the public and ArtCouncil.org makes a reasonable good faith effort to store your personally identifiable information in a secure operating environment, we cannot guarantee 100% security of such information due to factors beyond our control.

### **Access or Questions:**

If you have any questions about our privacy policy or wish to review, or revise the personally identifiable information that ArtCouncil.org has collected about you, you may send a written request to:

The Lewiston Council on the Arts, Inc. P.O. Box 1 Lewiston, New York 14092

ArtCouncil.org may take reasonable steps to confirm your identity prior to supplying any personally identifiable information to you in order to prevent identity theft.

## Acceptance of and Changes to this Privacy Policy:

By using ArtCouncil.org, you hereby agree to this Privacy Policy in its entirety. ArtCouncil.org reserves the right, in its sole discretion, to change, modify, add and/or remove portions of this Privacy Policy at any time.

All Privacy Policy changes will take effect immediately upon their posting on the Site. Please check this page periodically for any changes. Your continued use of the Site and/or failure to opt-out of emails sent to you following the posting of changes to this Privacy Policy constitutes your acceptance of any and all changes.